

10 January 2019

Dear Parents/Carer

Year 7 French/History visit to Normandy 19 -21 June 2019

I am writing to give details of a proposed French/History visit to Normandy for Year 7 in June 2019. We are proposing a 3-day trip to incorporate the visits to D-Day landing sites as well as the Bayeux Tapestry.

We propose to leave school early on Wednesday 19 June, travelling to France on the first crossing and spending the afternoon there visiting the Caen Memorial Museum. On Thursday and Friday we will visit Mont Saint Michel, Arromanches, La Saffrie, a local cheese producer and either Pointe du Hoc or the American war cemetery. Also we will visit the wonderful town of Bayeux with a chance to visit the cathedral and the lovely French market as well as the tapestry which forms a major part of the Year 7 History curriculum this year. We will head back to the port to catch the return ferry in the evening on Friday 21 June. We return to school late on Friday night 21 June.

Day One: 19 June

Depart school at 4:30 am, (this will be confirmed at a later date) on executive coach. DVD and toilet facilities on board. Ferry crossing to Caen, France at 8.15 am arriving 3 pm.

Visit to the Mémorial at 4 pm. (Le Mémorial de Caen)

This is a vivid presentation of events in France between 1918-1944. Students will learn about the occupation during the Second World War, the D-Day Landings and the Liberation

Early evening arrival at our accommodation. Our children will be all in single beds. There will also be a talk on fire procedures this evening.

Evening meal at our accommodation – typical Norman meal.

Day Two: 20 June

After our continental-style breakfast, the group will transfer to Mont Saint Michel.

Visit to the Abbey and some free time to explore the shops. Leave at 1 pm.

Lunch and visit to a local cheese producer- samples provided and an opportunity to listen to French. 3 pm

Return to the accommodation. Evening meal - a pizza evening!

Day Three: 21 June

After a continental-style breakfast, we will depart for Bayeux. We will have the opportunity to complete a work study at the market and then visit the tapestry at 11.00 am.

Onwards to either :

- Arromanches for a look at Mulberry Harbour and the Landing Beach. Opportunity to go shopping in the pedestrian area of Arromanches.
- the Point Du Hoc, followed by the American Cemetery.

Lunch and onward transfer to Caen for the sailing at 4.30 pm. Arrival back in Portsmouth and approximate arrival at school 12 midnight.

This itinerary is subject to availability and group numbers at the time of booking and may be subject to changes.

Accommodation is in a lovely farmhouse converted for school groups; we will have evening meals and breakfast there - packed lunches for Thursday and Friday will be included.

Insurance and a group passport are also included in the price.

We do reserve the right to not take any student whose attendance and behaviour in school may give us cause for concern whilst away. All students participating in this trip are required to abide by the school rules at all times and will sign a conduct agreement for travelling. **If a student jeopardises anyone's safety, well-being or the school's reputation, s/he will be sent home immediately, accompanied by a member of staff, the cost of which will be borne by parents.**

The trip will cost in the region of £270 and at the moment, I can take one coach carrying 48 students. Unfortunately the trip will not go ahead if we cannot fill all the places any deposits received at that time would be refunded. Students who are entitled to pupil premium are required to pay £135.00.

Please bring in the completed return slip attached to this letter to the school reception desk and we will activate your parent pay account for payments. Please pay a £50 non-returnable deposit by Thursday 7 February 2019 at the very latest as the ferry requires us to confirm our booking.

Followed by the following payments:

£80	(£30 pupil premium)	Friday 8 March 2019
£70	(£30 pupil premium)	Friday 5 April 2019
£70	(£25 pupil premium)	Thursday 9 May 2109

or you can pay in full. All payments must be received by Thursday 9 May 2019.

If you require any assistance with Parent Pay please do not hesitate to contact the school office.

Yours sincerely

R Maple
Teacher of History

ST DUNSTAN'S SCHOOL

Educational Visit to: Normandy

Date: 19-21 June 2019

Name of student: _____ Tutor Group: _____

PARENT/CARER CONSENT FORM FOR AN EXTERNAL VISIT

This two-page form should be read with the accompanying information/letter about the visit. All sections must be completed. Please answer with details or by stating N/A (Not Applicable) for the medical and dietary sections.

DECLARATION

I understand that all reasonable care will be taken of my child during the visit/activity and that he/she will be under an obligation to follow all directions and instructions given and observe all rules and regulations

Governing the visit/activity.

I understand that if my child seriously misbehaves or is a cause of danger to him/herself or to others, then he/she may be sent home early from the visit/activity. In such a situation there will be no obligation on the school/establishment to refund any money.

I understand the extent and limitations of the insurance cover provided and whilst the establishment staff in charge of the group will take all reasonable care, they cannot necessarily be held responsible for any loss or damage suffered by my son/daughter during the visit. I understand that all visits are covered by public liability insurance and I can contact the school/establishment if I require further details.

I agree to my son/daughter receiving medical care if required. This would include first aid and any emergency dental, medical or surgical treatment as considered necessary by the medical authorities present in the best interest of your son/daughter.

Please tick here if you do not agree

I give permission for my child to be photographed/film during this visit/activity (for possible use in displays/presentations, marketing materials and press releases). Please tick here if you do not agree

Having been informed through the details supplied. I consent to my son/daughter taking part in this activity/trip/visit and, This includes consent for him/her to take part in any or all of the activities described.

Full name of parent or carer (print please): _____

Signed: _____ Date: _____

MEDICAL INFORMATION

1. If your child has any condition or impairment that may require specific management, medical treatment and/or medication during the outlined activity/trip/visit please give brief details:

2. If your son/daughter has any allergies or is allergic to any medication please supply details:

3. If your child has had any recent illness, accident or injury which staff should be aware of please supply details:

4. Date of your child's last anti-tetanus injection: _____

5. Family doctor: _____ Telephone: _____

Address: _____

If you feel that further detail or a discussion is required regarding any of the information that you have supplied please contact the Visit Leader or your child's Head Teacher/Senior Manager prior to the departure date.

EMERGENCY CONTACT

Name of Parent/Guardian: _____

Address: _____

Emergency telephone: Daytime: _____ Evening: _____ Mobile: _____

Alternative emergency contact should parents/guardians not be available:

Name: _____ Relationship to child: _____

Address: _____

Telephone: _____ Mobile: _____

DIETARY INFORMATION (residential visits only)

If your child has any essential dietary requirements please supply details:

EXPLANATORY NOTES - This form serves several important functions.

1. It confirms your knowledge of and your agreement to your child's participation in the planned visit.
2. It gives the supervising staff immediate information on how to contact you in an emergency.
3. It contains information about your child together with your consent to medical treatment if required.
4. It advises you that the Somerset County Council will NOT necessarily be legally liable for every type of loss suffered by a child whilst on a visit.
5. The completion and returning of this form is essential to enable your child to participate in the visit/activity.
6. If you wish to discuss any of the contents of this form please contact the child's Headteacher/Senior Manager.
7. Data Protection. The data collected by establishments from Somerset Local Authority, and Somerset County Council as the data controller, will fulfil its data protection obligations by treating all personal data, held manually and on computerised administrative systems with due care and confidentiality. Personal data will only be disclosed in accordance with the Data Protection Act 1998, and the purposes registered by Somerset County Council. Data collected is used for registration and monitoring purposes, and emergency contact information.

I enclose have paid a £50.00 non-returnable deposit or total balance £270 via Parent Pay. Please return the completed permission form to the School Reception desk.

As my son/daughter is entitled to pupil premium I have paid a £50 non-returnable deposit or total balance of £135 via Parent Pay.